



**CRG CONSULTING**  
*Unmatched Support to Better Decision-Making*

**CRG Consulting is listed on the following  
Standing Offer for:**

**City of Ottawa  
Real Estate Consulting Services  
Standing Offer # 01407-96164-S01**

**Category No. 4      Property Management**

**If you wish to speak to a representative at CRG regarding these  
standing offers please contact:  
Elizabeth Kennedy 613-596-2910 ext. 327 or via email  
[elizabethk@thecrg.com](mailto:elizabethk@thecrg.com)**





## **City of Ottawa Category No. 4 Property Management**

*(Solicitation: # 01407-96164-S01)*

### **Possible Assignments:**

1. Oversee maintenance of non-programmed interim City owned assets;
2. Review of and comment on expenses and operating procedures;
3. Provide input into policies, procedures and prepare reports, recommendations and memoranda relating to operations of non-programmed interim City owned assets;
4. Provide real property information on non-programmed interim City owned assets to internal City staff;
5. Monitoring rental arrears and recommending appropriate actions; and,
6. Preparation for and appearance before the Rental Housing Tribunal on behalf of the City.